

Holy Spirit Primary School



From the Principal

Dear Parents and Carers,

A warm welcome to the 2014 school year. A particular welcome to our new Kindergarten children we wish them and all our students and families a happy and fulfilling year.

I have very much enjoyed my start at Holy Spirit. On the first day I spoke about our three school rules:

I am safe

I am respectful

I am a learner

I also asked the children to remember to love God, to love each other and to do their best at all times. As I visited each class I could see that the children at Holy Spirit are happy and cared for.

Next week at the Parent Teacher information night class delegates will be appointed. This is a way for you to further contribute to Holy Spirit Primary and I encourage you to consider this opportunity.

I look forward to meeting you as the year unfolds.

Kind Regards

Anne Hines
Principal

The **Kindergarten Literacy Focus Information evening** will be on Tuesday 18th February at 7:00pm. This will be a great opportunity for you to hear what has been planned for the year. This night is designed as an information evening and not a parent /teacher interview. Any parents wishing to speak with the teacher specifically about their child/children are very welcome to make an appointment for this. Teachers are always happy to meet with you to discuss your concerns. The easiest way to organise this would be to ring the lovely ladies in the office and they will speak with the teachers to confirm a suitable time.

Term 1, Week 2

5 February 2014

Prayer 3A

Dear God

Thank you for all
that you do for us.

Help us to grow
and be kind.

We pray that
everyone is
faithful.

Amen



*Friday 14 February will be
Census Day for our School.*

If your child is absent on
this day a letter
explaining their absence
MUST be sent to their
class teacher upon their
return.

Learning Matters

Dear Parents,

Welcome back to the 2014 school year. The start of the year is very exciting for everyone. Year 6 starting their final year at Holy Spirit, new Kindergarten beginning their journey in Primary School, teachers looking forward to meeting their new classes and parents who are always there to support their children in their learning. I would like to welcome Mrs Anne Hines into the Holy Spirit community and hope that she enjoys her time with us.

Your child's learning is of great importance to us here but we are also very concerned about their safety at all times. It is with this in mind that we have included the procedures for **Kiss'n'Ride** so that you can review the processes of drop-off and pick-ups. We had a few problems last week with parents parking their cars and getting out to meet their children. This stops others from moving forward on the queue to collect their own children and it also violates the parking restrictions in front of the church/school. Please remember that the children are just to say their goodbyes and hop out of the car with their bags in the mornings. We ask that the children leave the car from the kerb side. Teachers are on duty in the afternoon to help with the pick up process and children are asked to listen to teacher directions.

Holy Spirit shares Todd Row with many neighbours. It is important that we are mindful not to block their driveways in the morning and in the afternoon. Also, I noticed last week that some parents are using the school driveway to make u-turns. This is a very dangerous act as children and parents continue to walk out of the school for some time after the bell. It would be much safer if you entered Todd Row from the Melville Road end.

Two other safety issues have been brought to my attention. The first is that children are not to bring glass containers to school at any time because of the high possibility of breakage. Please choose plastic or metal bottles and non-breakable food containers. The other matter is food in metal containers with the ring-pull opener (eg tuna). Children have trouble opening these and because the edges are sharp, there is also the possibility of the children cutting fingers. It would be easier if the food is transferred into a plastic container.

Child Protection – Anyone entering the school during the day must sign in at the school office. For any adult/ parent who is volunteering at school, going on a school excursion or helping with a sporting event/team, it is a system requirement that child protection training be completed. A briefing is required every second year for existing volunteers. An online training module is now available on the Catholic Education Office Parramatta website; <http://ceoweb.parra.catholic.edu.au/asp/volunteerscpmodule/index.asp>

After successful completion of the module, fill out the form by typing your name, email address, contact number, contact address and school you intend to volunteer at. A notification of your successful completion of the module will be sent via email to your email address and the school. You are not able to volunteer for any excursions or to volunteer for any other work at school until this is completed.

Parent Information Evenings will be held next Tuesday, 11th February. There will be three sessions held on this evening:

Year 1 and Year 2 at 6:30pm

Year 3 and Year 4 at 7:15pm

Year 5 and Year 6 at 8:00pm

Looking forward to seeing you there.

Christine Figuero
Assistant Principal

Religious Matters

IMPORTANT DATES:

- Welcome to Kindergarten students at our Week 4 Assembly
- K-6 'Catholic Schools Week Mass' and celebrations Week 7

Welcome back everyone! It's so good to see the children return to school happy and eager for another year of learning, open to all the fresh possibilities of the year ahead.

We will gather together for two important celebrations in the coming weeks. Firstly, we will welcome the newest members of our Holy Spirit family (Kindergarten) during our first whole school assembly on **Friday 21 Feb Wk 4 in the MPA**. Our kindergarten students have made a grand entrance to school with big smiles and even larger uniforms and we want to wish them every blessing for the adventure ahead. This assembly will begin at the **earlier time of 2.10pm**.

As in past years when **Catholic Schools Week** falls early in the year, we will celebrate with an Opening school Mass. The Mass will be a prayerful and joyous celebration, leading us into a day of learning and fun. Mass will be followed by a special assembly, open classrooms, picnic lunch and book fair. Please mark **Friday 14 March Wk 7** in your diaries and watch for more details as the date approaches.

Lastly, a special reminder to join us for our home-time **Augustinian Prayer** which will begin on **Friday 14 Feb Wk 3**. The teachers and students look forward to sharing this special time with you each fortnight at 3pm. This is a meditative style prayer and we encourage you to come along and spend some quiet time in conversation with God.

We look forward to celebrating with you!

Lorraine Alexander
Religious Education Coordinator

The wearing of full, correct school uniform is compulsory and all items of clothing must be clearly marked with the child's name.

To demonstrate school pride uniforms should be kept neat and tidy

- shoelaces tied and shoes polished
- for safety reasons only stud earrings may be worn to school
- hair of collar length and longer, should be tied back with red/black/white ribbon, scrunchie or headband
- haircuts should not be extremes of fashion
- nail polish is not allowed
- white sport shoes are to be worn only on sport days, with black shoes to be worn on all other days
- children may only wear school tracksuit jacket and tracksuit pants on sports day (black school jumper can be worn, if needed)
- school hats offer some protection from the sun, **all** children must wear a school hat when outside. Children without hats will have to sit in the shade and not play

Black school bomber jacket can only be worn with the school uniform and **not** on sports days.

It is suggested that: **summer uniforms** be worn in the first and fourth term
winter uniforms in the second and third term

GIRLS' UNIFORM

White school shirt, red checkered skirt. White ankle socks. Black shoes. Black school cap or hat. Black school jumper or school bomber jacket (optional), scrunchies, ribbons or head bands need to be either red, black or white. Black tights (winter season only). School Backpack bag.

BOYS' UNIFORM

Grey school shorts. Short sleeve school shirt. Grey ankle socks. Black shoes. Black school cap or hat. Black school jumper or school bomber jacket (optional). Long grey pants (winter season only). School Backpack bag.

GIRLS' & BOYS' SPORTS UNIFORM

School polo shirt. School sports shorts. White ankle socks. White sandshoes. School tracksuit pants and school tracksuit jacket (winter). Black school cap or hat.

Administration

School Fees

Included in this newsletter is a schedule of Diocesan Fees and School based fees. Families should receive their statement by the end of next week. If you do not receive your statement or have a query on your account, please contact the office immediately.

Attached to your statement will be a form on which you are able to indicate your payment option. We strongly urge families to avail of the direct debit or BPay option. This is the best way to ensure that your fees are paid on time and without having to make a large lump sum payment. Weekly or fortnightly payment makes this account more manageable. If you wish to avail of the option as outlined by the CEO, please complete the form and return to the CEO by the due date. Families who do not avail of the above methods of payment and would still like to make part payments on their account will need to put this in writing stating amount, method and frequency of payment. All previous verbal, written and over the counter payment agreements are no longer valid.

Parents facing financial hardship must complete a Statement of Financial Position and return it to the school office along with supporting documentation. An appointment will be made with the Principal on receipt of the forms. Please be advised that concessions given to any families in 2013 are no longer applicable and new agreements must be made for 2014.

Digital Newsletter

Due to this being the first newsletter of the year we have decided to send home a printed copy to all families. Digital newsletters will commence from Week 4 this Term. The newsletter is always available on our school website and paper copies will be made available at the office. If you wish to receive your newsletter via email and you have not advised the school office please do so as soon as possible.

Formal Supervision

Parents are reminded that formal supervision begins at 8.20am. For the safety of your child, please do not drop off your child before this time. Children are to gather on the soft fall area.

Uniform Shop

Just a reminder our uniform shop hours are:

Wednesday 8.30am - 9.30am

Thursday 2.30pm - 3.30pm

Uniform orders can also be placed through the school office on any day and will be filled on Wednesday and Friday.

Is your child going on a holiday or a mini break during school time?

Parents who are taking their children out of school for leave during school terms are required to complete a form which is to be approved by the Principal.

The 'Exemption from Attendance at School' forms can be obtained from the school office. This form must be completed and forwarded to the principal for approval a minimum of one week prior to leave being taken.

Mobile Phones

All mobile phones need to be handed to the school office in the morning and students can pick them up in the afternoon. Students should not have mobile phones in class.

2014 Diocesan Tuition Fees and School Based Fees

Annual Diocesan Tuition Fee can be paid upfront at the start of the year or as three equal payments in Term 1, 2 and 3. The fee is only charged for the first three (3) children currently enrolled in the Diocese (in other words there is no additional Diocesan Tuition Fee for the fourth child attending a systemic school in the Diocese or other participating Catholic schools). To work out how much the fee is for each child, check the table below.

2014 Annual Diocesan Tuition Fees:

Annual Fees	No charge for 4th + children	1st Child 100%	2nd Child 75%	3rd Child 50%
	Kindergarten	\$996	\$747	\$498
	Years 1-6	\$1,287	\$963	\$642

2014 term rate for each of the first three terms is as follows:

Term Fees	Charged in Term 1,2,& 3	1st Child 100%	2nd child 75%	3rd child 50%
	Kindergarten	\$332	\$249	\$166
	Years 1-6	\$429	\$321	\$214

Diocesan Building Levy - 2014

All families with one or more children in a Parramatta Diocesan school or at St Dominic's College, Kingswood are required to pay the annual Diocese of Parramatta Diocesan Building Levy. The levy for 2014 is \$669 per family, payable in three equal instalments of \$223 payable in Terms 1, 2 & 3.

Diocesan Temporary Residents Education Fee - 2014

The Diocesan Temporary Residents Education Fee for 2014 is \$1,650 per student, payable in three equal instalments of \$550 in Terms 1, 2 and 3. The fee applies to new students on the following Visa numbers: 173,401, 411,415,416,418,419,420,421,422,423,426,427,428,442,457,459,476,485,497, 580, 600, 601, 651, 675, 676, 679, 685, 944, 956, 976 and 977 including where any of these are the preceding visas for families on bridging visas 010 to 090.

Families charged the fee in 2013 will continue to be charged on a per family basis to the eldest student whilst the family has continuous current students.

Holy Spirit School Based Fees for 2014—In addition to Diocesan fees

Excursion Payment

This one payment covers all one-day excursions and special events. This payment is based on the cost of individual grade excursions and therefore varies across grades. K-2 - \$40, Years 3-6 - \$55. Overnight camps are in addition to this.

Maintenance Fee/Cleaning Levy

For school cleaning and to purchase equipment for ongoing improvements. \$75 per family per year paid over Terms 1,2 &3.

Resource Fees

\$85.00 per year, per child. This is added to Term 1 fees.

Technology Levy

To provide computers, purchase relevant software and maintain current equipment. \$40.00 per family, per year, payable in Term 1.

KISS & RIDE AND PARKING

"Kiss & Ride" applies to parents and carers who do not wish to park in the vicinity of the school.

HOW DOES "KISS & RIDE" OPERATE?

Between the hours of 8:00 am – 9:30 am and 3:00 pm – 3:30 pm, Kiss & Ride is for passenger set down/pick up only – no parking allowed. **You may not stop for longer than 2 minutes.**

In the morning

You should drop off your child/children in the designated "Kiss & Ride" area by stopping in that area, leaving your engine running and ensuring that your child/children safely exit on the kerb side of the road.

In the afternoon

The school will organise a queue of children who will be picked up from the "Kiss & Ride" area. Parents should display a sign with their name in the front of the car. The school office can organise a sign for you.

*Teachers will send your
child/children to your car.*

STOP in the designated area **REMAIN** in the car whilst children enter from the kerb and fasten their seat belts, then **DRIVE** away safely, waiting for those cars **first in the line** to leave first.

Sometimes you will need to drive around the block as the "Kiss & Ride" may be full.

There is no need to rush in the afternoon, as children are supervised at Kiss & Ride until 3:30pm

DO encourage your child/children to enter and exit your vehicle on **the kerb side of the road.**

DO obey the road rules and teachers' instruction

DON'T double park

DON'T stop in "NO STOPPING" area

DO not do U-Turns - enter Todd Row via Melville Road

DO not overtake – wait for the car in front to leave

DO leave your engine running

DO stay in your vehicle

PLEASE BE PATIENT!!!!

PARKING

DO NOT PARK:

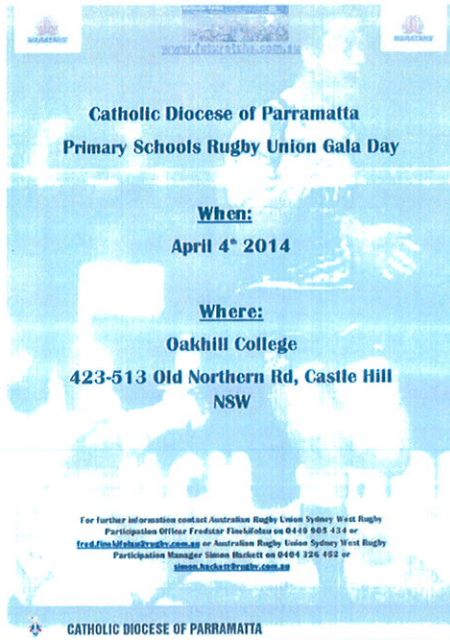
- In the Parish Carpark
- In the Kindana Carpark
- In our Neighbouring Driveways
- Illegally

DO not walk your child through the Parish Carpark in the morning or afternoon.

Please use School Pedestrian Gate on Moore Street

Please use the Crossing provided at all times

Community News




**Catholic Diocese of Parramatta
Primary Schools Rugby Union Gala Day**

When:
April 4th 2014

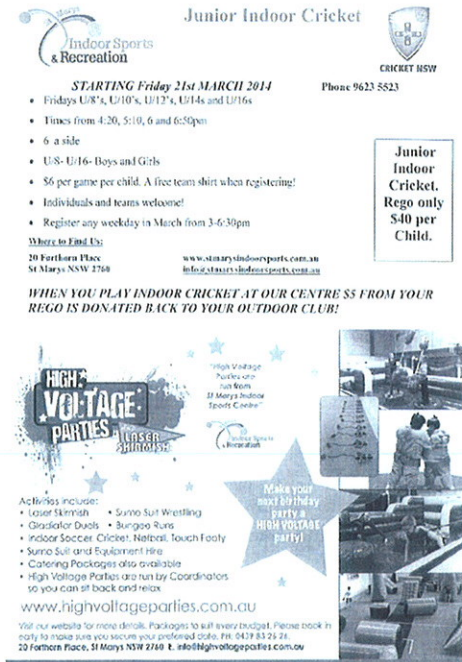
Where:
**Oakhill College
423-513 Old Northern Rd, Castle Hill
NSW**

For further information contact Australian Rugby Union Sydney West Rugby
Participation Officer Freda Frawley on 0449 505 434 or
fred.frawley@rugby.com.au or Australian Rugby Union Sydney West Rugby
Participation Manager Simon Buckett on 0404 326 493 or
simon.buckett@rugby.com.au

CATHOLIC DIOCESE OF PARRAMATTA



Parents please don't forget to check the Parent Noticeboard in the MPA for regular upcoming community events and news



Junior Indoor Cricket

Indoor Sports & Recreation

STARTING Friday 21st MARCH 2014

- Fridays U8's, U10's, U12's, U14's and U16's
- Times from 4:20, 5:10, 6 and 6:50pm
- 6 a side
- U8- U16- Boys and Girls
- \$6 per game per child. A free team shirt when registering!
- Individuals and teams welcome!
- Register any weekday in March from 3-6:30pm

Where to Find Us:
20 Farnham Place
St Marys NSW 2760

www.stmarys-indoorcricket.com.au
info@stmarys-indoorcricket.com.au

Junior Indoor Cricket, Rego only \$40 per Child.

WHEN YOU PLAY INDOOR CRICKET AT OUR CENTRE \$5 FROM YOUR REGO IS DONATED BACK TO YOUR OUTDOOR CLUB!


HIGH VOLTAGE PARTIES

Activities include:

- Laser Skirmish
- Glow Golf Duels
- Bungee Runs
- Indoor Soccer, Cricket, Netball, Touch Football
- Suno Suits and Equipment Hire
- Catering Packages also available
- High Voltage Parties are run by Coordinators so you can sit back and relax.

www.highvoltageparties.com.au

Visit our website for more details. Packages to suit every budget. Please book in early to make sure you secure your preferred date. Tel: 0429 83 25 21.
20 Farnham Place, St Marys NSW 2760 E: info@highvoltageparties.com.au



St Clair BJP Physie Club

Physie is a "fun dancing sport" which develops:

Strength - Flexibility - Good Posture - Fitness

Classes for Girls from 3 years right through to Ladies are held at St Clair Public School Hall

For more information email:
physie.stclair@hotmail.com

Or visit our web site - www.stclairphysicalculture.com.au

Worldwide Marriage Encounter Weekend - Marriage Enrichment experience for married couples - set in peaceful, picturesque surroundings, away from the distractions of everyday life. During the weekend, couples have a unique opportunity to reconnect, rekindle and refresh their relationship. Take time out of your busy schedule, to invest in your most precious asset... your Marriage!

Weekend date: 21 - 23 March at Mt Carmel Retreat Centre, Varroville, NSW
Bookings: Ardell & Bill Sharpe tel. 02 4283 3435
or wsharpe@bigpond.net.au www.wwme.org.au

Students to wear sports uniform on the following days:

**Monday
Year 3**

**Tuesday
Year 5 & Year 6**

**Wednesday
Year 1 & Year 3**

**Thursday
Kinder, Year 2, Year 4 & Year 6**

**7-17 Todd Row
ST CLAIR NSW 2759
Phone: 02 9670 5379
Fax: 02 9834 3209
E-mail:
holyspirit@parra.catholic.edu.au
Web address:
www.hsstclair.catholic.edu.au**

Upcoming dates...

Thursday 6 February
Swimming Carnival
Ripples 8-11am
(primary swimmers only)

Tuesday 11 February
Parent Information Night
6.30pm—Yr 1 & 2
7.15pm—Yr 3 & 4
8.00pm—Yr 5 & 6

Thursday 13 February
Buddy Mass 5G & 2C 9am

Friday 14 February
Augustinian Prayer 3pm

February Census

Tuesday 18 February
Kinder Literacy Focus
Parent Night —7pm

Thursday 20 February
Reconciliation 6B & 6H
11.30am

Friday 21 February
Whole School Assembly—
Welcome Kinders 2.10pm





Holy Spirit Primary School Uniform Shop – Order Form 2014

Child's Name: _____

Class: _____

Unisex	4	6	8	10	12	14	16	18	20	22	Price	Total
Sports Polo Shirts											\$26.00	
Sports Shorts											\$26.00	
Tracksuit Jacket Micro-Fibre										n/a	\$40.00	
Tracksuit Pants Micro Fibre										n/a	\$30.00	
Knit Jumper (cotton blend) Black with logo										n/a	\$50.00	
Bomber Jacket										n/a	\$60.00	
School Bag Medium											\$35.00	
School Bag Large											\$38.00	
School Cap 53cm											\$10.00	
School Cap 57cm											\$10.00	
School Bucket Hat	XS	S	M	L							Price	
											\$10.00	
Lice Prevention Kit											\$ 6.00	
Boys Uniform	4	6	8	10	12	14	16	18	20	22	Price	Total
Boys Stripe Shirt with Logo											\$30.00	
Boys Grey Shorts										n/a	\$25.00	
Boys Long Grey Pants										n/a	\$30.00	
Girls Uniform	4	6	8	10	12	14	16	18	20	22	Price	Total
Girls Blouse with logo										n/a	\$30.00	
Girls Skirt including Headband & Scrunchie										n/a	\$40.00	
Miscellaneous Items												
Socks (shoe size)	9-12	13-3	2-8								Price	Total
Boys grey ankle (all year)											\$ 4.00	
Girls white ankle (summer)											\$ 4.00	
Girls black winter tights	4-6	6-8	8-10	10-12	12-14						Price	Total
											\$15.00	
Girls Optional Head Attire	Qty	Price				Qty	Price	Total				
Girls Headband (material)		\$2.00	Girls Headband (moulded)				\$ 4.00					
Girls Scrunchie (one size)							\$ 1.00					
Grand Total											\$	

Uniform Shop Hours

Wednesday 8:30am – 9:30am

Thursday 2:30pm – 3:30pm

Uniform orders are accepted any day but will be filled and sent home with your child on Wednesdays & Fridays only. Please note **we do not refund or exchange items that have been worn or that tags have been removed** and we are unable to exchange hats, socks or stockings.

Mastercard and Visa are accepted for orders over \$30.00

All prices include G.S.T

Office Use Only: Payment Type: ☐ Cash ☐ EFT ☐ Cheque Items Given ☐ Date: _____